

**ALASKA PUBLIC MEDIA**  
3877 University Drive  
Anchorage, Alaska 99508  
M 907.550.8400  
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**Title:** Statewide Affairs reporter  
**Reports to:** Managing Editor-Digital  
**FSLA Status:** Exempt  
**Version:** 1.0

Alaska Public Media is recruiting an experienced journalist to cover statewide news. This reporter will cover topics to include business, resource development, politics and the pandemic, viewing stories through a broad lens.

This beat is defined by the stories that impact Alaskans most. This reporter will coordinate and collaborate, when appropriate, with regional stations.

This is an exciting opportunity to work on high impact journalism at a dynamic time in Alaska. Alaska Public Media is the source of NPR radio and PBS television for Southcentral Alaska and stewards the statewide news network of public media stations.

#### **Essential Functions:**

The Statewide Reporter will:

- Continually generate quality story ideas that go beyond basic news and deep into high stakes and engaging issues that will help determine the future of our region and state.
- Produce in depth and quick turn stories on those issues that resonate for audiences in and beyond Alaska.
- Requesting, collecting and reviewing public documents, reports and other sources of information on newsworthy subjects. Report and produce stories for Alaska Public Media, public media stations statewide and Alaskapublic.org
- Participate in a collaborative news team environment where reporters and editors work with each other across beats to raise the level of journalism in the entire newsroom.

#### **Duties and Responsibilities:**

In addition to the above functions, the Statewide Issues Reporter will:

- Capture audio, and edit radio and multimedia packages.
- Post news stories and other material on Alaskapublic.org
- Work comfortably and effectively in a team-based environment.

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- Take part in and/or host various news, public affairs, election and community affairs programs for radio, TV and Web or civic functions.
- Meet deadlines, abide by AP style, uphold professional journalistic standards and apply strong news judgement.
- Pitch and/or produce stories for NPR or PBS.
- Travel occasionally throughout the state and nearby regions, including remote areas.
- Report and produce stories on multiple platforms.

#### **Required Qualifications:**

- Experience working in a daily broadcast, print or web news environment.
- Ability to work collegially and effectively with multiple stakeholders and audiences.
- Ability to work collegially and effectively in a team-based organization.
- Ability to travel throughout the state and nearby regions, including remote areas, by car, boat or plane.

#### **Desired Qualifications:**

- Bachelor's Degree plus three years' reporting experience.
- Experience with multimedia production.
- Understanding of digital reporting (writing, photography, video).
- Competency in broadcasting operations and editing (audio, video, photo) software.
- Familiarity with public radio and television news and programming.

#### Allowable substitution

If necessary, alternative combinations of education and experience will be evaluated by the Human Resources Office for comparability.

#### **Competencies:**

- Act in accordance with AKPM policies.
- Support AKPM compliance efforts with FCC, CPB, NPR and PBS rules and regulations
- Communicate effectively.
- Apply critical thinking and problem solving skills.
- Maintain positive relationships with both internal and external customers.
- Demonstrate consistent outstanding customer service.
- Proficient at computer use to include office software products, custom software packages, internet and e-mail.
- Consistently demonstrate ethical behavior.
- Must exercise good judgement for the prompt completion of responsibilities.

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**Employee Expectations:**

Must be able to work in a constantly changing environment with demonstrated ability to juggle and prioritize multiple, competing tasks and demands while seeking supervisory assistance as appropriate.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The employee is regularly required to stand, walk and sit; use hands to handle or feet; reach with hands and arms; talk and hear. The employee is occasionally required to stoop, kneel, crouch or crawl. The employee must be able to lift and/or move up to 40 pounds.

**Work Environment:**

The work environment characteristics described here are typical of a television/radio broadcast office environment and representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform essential functions.

The noise level in the work environment is usually moderate.

Alaska Public Media is an equal opportunity employer.

I, \_\_\_\_\_ received a copy of this job description \_\_\_\_\_  
*(Print Name)* *(Date)*

Employee signature \_\_\_\_\_